

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 26, 2019

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on June 12, 2019, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: None
Abstain: Mr. Misertino

Mr. Hayes made a motion to approve the minutes from the Executive Session held on June 12, 2019, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: None
Abstain: Mr. Misertino

AWARDS PRESENTATION:

Mrs. Mora Dillon announced the participants in the 2019 Rockaway Valley Spring Soccer League 3rd, 4th & 5th grade boys and girls. Mayor Watters presented each with a Certificate of Achievement in Divisions C & D. Certificates were also presented to the 1st Place Softball Winners of the 3rd & 4th grade Warren County League Tournament.

WEBSITE PRESENTATION:

Mr. Gaskill created the Township website in 2013 and presented changes that can be made to a new, updated website. The platform is old with security patches and risks that constantly have to be backed up. It cannot be moved over to a new platform. He updates the modules twice a month and is willing to absorb the yearly maintenance fee towards the build of the new website. The new build would be on the new platform which would not become outdated. He stated that all departments will be able to enter information and he will train everyone. It will take 4 weeks to implement after he receives all information. Mayor Watters asked about the status of where we are on this matter; Ms. Hrebenak stated the Committee wanted to see the presentation and then would come to a decision.

BILL LIST:

Mr. Hayes made a motion to approve the Bill List, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Misertino, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: None

Abstain: Mr. Farino

FINANCE REPORT:

Mrs. Mollineaux stated she had nothing to report in regular session.

CLERK'S REPORT:

Ms. Hrebenak stated that she has a 50/50 application for Saint Theodore's Church to be held on September 28, 2019 between the hours of 6:30 pm and 10:00 pm, all items are in order so a motion is needed to approve the application.

Mr. Hayes made a motion to approve the 50/50 application, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: Mrs. Mora Dillon

Ms. Hrebenak stated that she has applications for a 50/50 and a tricky tray for Saint Theodore's Church to be held on December 7, 2019 between the hours of 9:30 am and 4:00 pm, all items are in order so a motion is needed to approve the application.

Mr. Hayes made a motion to approve the 50/50 and tricky tray application, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: Mrs. Mora Dillon

Ms. Hrebenak stated that the Township Committee received a copy of dates that the Census would like to use the meeting room for training. The date they requested is a day we have court. The consensus of the Committee was to give them a date the meeting room is available.

The State would like to meet with the Committee for possibilities for the Rockport Pheasant Farm because they did not receive any RFEI's back for the rental of the Pheasant Farm. Mayor Watters stated they sent a draft, minimum bid of \$75,000. We sent it back, \$30,000 is all we can get people to agree to, and the State was adamant about the \$75,000 so no proposals were received. They want to meet August 8th or July 24th. Mayor Watters stated they can come to the July 24th meeting during the Committee Meeting. He would like it during a Committee Meeting and have the local politicians attend.

Ms. Hrebenak stated that she received a field use application for Wolverine Softball for the dates of July 1 thru July 21 and August 17 through October 31, a motion is needed to authorize this use.

Mr. Hayes made a motion to approve the application for field use, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: Mrs. Mora Dillon

EMPLOYEES' REPORTS:

Mrs. Fascenelli stated that the Township Committee received a draft of the Township Newsletter. If any changes or corrections are needed, please let her know so she can make changes before they are printed.

Mrs. Fascenelli stated that she spoke with Trex in reference to the bag and film recycling with Weis Markets. They will ship two containers shortly. We can start the program on August 1.

ENGINEER'S REPORT:

Mr. Kastrud reported no update on Watters and Heiser Roads. He will reach out to Rich our contact at the DOT to find out status. According to our CFO, we have not yet received the 25% for either of those two roads.

The ADA compliance portion is complete, we are still creating the inventory of all the ramps in town.

As discussed in the last meeting, Mr. Kastrud has not had a chance to contact Dan Grover to find out if he had possible alternate sources of funding for the roads, so he will reach out to him before the next meeting.

Mr. Snyder and Mr. Kastrud will begin the tour of our roads tomorrow morning for an analysis of their conditions.

Mayor Watters asked if it is our obligation to take care of all the Mansfield Township owned retention ponds and if there is a list. Mr. Kastrud responded yes for all the town-owned ponds, but he doesn't have a list—there is a storm water list. The former DPW supervisor had given Mr. Kastrud a tour and run down of the different basins we are responsible for. Mayor Watters would like Mr. Kastrud to have a list. Mr. Kastrud stated he started a GIS map of the town since we don't have one. He was able to get license mapping from the DEP and will enter in the basins. He will get a copy of the list from Mr. Snyder to have on hand, and will be able to complete the map. Once the map is completed, he will send the Committee a link. Due to all the rain, Mayor Watters has received complaints about the retention ponds and would like to rectify the situations.

PUBLIC WORKS REPORT:

In Mr. Snyder's absence, Mr. Farino reported that they finished getting Valley and Hazen Road ready for paving. Weather permitting, paving will begin on 7/8.

Started getting Hoffman, Townsbury, and Westervelt ready for tar and chip. They should be done by tomorrow.

Morris Asphalt is behind, so no date scheduled for us.

An older truck, #4, needed a hydraulic piston rebuilt and re-chromed for the dump. Same truck will need a clutch and transmission because it's popping out of gear.

Truck #3, the newest of the older trucks, is going to need a clutch.

Mr. Snyder and Mr. Farino will meet tomorrow to go over the marking of basins for stormwater.

A large tree on Komar Road is in the right-of-way that's deteriorating and tilting toward a house. Mr. Snyder is meeting with a tree company to take down the tree with a crane. Mayor Watters asked if any wires were involved because a company called him last week stating they are going through the municipality in regards to tree removal involving wires. Mayor asked that Mr. Synder contact the company to see if they can remove it. Mr. Kastrud had previously gone out to look at the tree. Discussion about who's responsible for the tree removal—the home owner, the Township, or the State since they did damage to the tree with curb installation. Mr. Kastrud will contact the State district office tomorrow to see if it's in Rt 57's right-of-way. Mr. Farino asked to also inquire about Hazen Road by 57 which also has tree damage due to the work done.

EXECUTIVE SESSION:

Mr. Wenner stated Executive Session will consist of contractual matters regarding the fire company, Mt. Bethel Church, property litigation, and personnel.

Mr. Hayes made a motion to enter into Executive Session at 8:19, which was seconded by Mr. Misertino.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Return to Regular Session at 9:08 pm.

Mr. Wenner stated the first motion was to move forward with Max Spann to auction of Township properties, working in conjunction with the tax department and finance department of the Township upon a list of available properties.

Mr. Hayes made a motion to authorize the auction of Township properties, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Wenner stated the second motion to authorize the frontloading of vacation time for the Court Clerk for the year 2019.

Mr. Hayes made a motion to authorize Court Clerk vacation time, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Wenner stated the third and final motion to authorize the execution of a settlement agreement between Mansfield Township and Kunzman Construction.

Mr. Hayes made a motion to approve the Mayor signing the settlement agreement with Kunzman Construction, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

RESOLUTION:

RESOLUTION # 2019 –104
REFUND OF ROAD OPENING ESCROW

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, SJI Utilities, Inc. issued a check for \$ 5,060.00 dated 11/6/2018 for a road opening escrow (17 Airport Road, Hackettstown, NJ) with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 4,910.00 in the escrow account,

WHEREAS, the Township Engineer has determined that the escrow balance can be refunded,

NOW, THEREFORE BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 4,910.00 to SJI Utilities, Inc.

**RESOLUTION # 2019-105
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 26th day of June, 2019 that payment is to be made to the certificate holder as noted:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Lienholder</u>	<u>Cert#</u>	<u>TOTAL REFUNDED</u>
1105.10/3.06		Rockport Rd.	Frederik Labaar 6930 Lime Ave. Long Beach, CA 90805	16-00048	\$3449.68 - Lien

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2019-2020.

Mr. Hayes made a motion to approve Resolutions 2019-104 through Resolution 2019-107, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters
Nays: None
Absent: None
Abstain: None

SECOND READING ORDINANCE:

ORDINANCE NUMBER 2019-04

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY APPROPRIATING \$200,000.00 FOR THE COMPLETION OF PHASE III AT THE MT. BETHEL CHURCH

WHEREAS, there is a need to complete Phase III at the Mt. Bethel Church;

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$50,000.00 is hereby appropriated from the Open Space Trust Fund and \$150,000.00 is hereby appropriated from the Warren County Open Space, Recreation, Farmland and Historic Preservation Trust Fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval, publication as provided by law.

Mr. Hayes made a motion to the second reading of Ordinance 2019-04, which was seconded by Mrs. Mora Dillon.

PUBLIC PORTION:

Mayor Watters opened the floor for public comment in regards to Ordinance 2019-04; seeing none the public portion was closed.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Misertino

Absent: None

Abstain: None

Discussion took place about the high cost of the Mt. Bethel Church project and options for moving forward or selling.

COMMITTEE PERSON COMMENTS:

Mr. Hayes spoke with the paver. The rain has pushed everything back so the milling at the basketball courts will be done within two weeks.

Mr. Farino stated a motion is needed to approve the \$640.00 repayment of power used from the Mansfield Fire Department that was used for the plugging in the trucks at the old garage over the winter.

Mr. Hayes made a motion to approve the payment for Mansfield Fire in the amount of \$640 to repay them for the electric that was used over the winter in the upper bay of the old DPW garage, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. Misertino, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Misertino thanked Ms. Hrebenak for helping the Environmental Commission after hours on Friday to locate a missing delivery for their Saturday event.

Mrs. Mora Dillon made a motion to adjourn at 9:19 pm, seconded by Mr. Hayes.